March 5, 1963

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In an effort to facilitate communications and provide more rapid response to questions concerning technical aspects of current contracts between your comment and our organization, we have retained as a technical

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representative of our office. who has been known to us professionally for a number of years, is well qualified and has been quite recently indoctrinated here into our current operation. He is cleared for access to classified information relating to our contracts through TOP

SECRET.

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Because of the distance separating us and the pressures of recent times requiring the attention of our Staff personnel in the Washington area. it was felt that a means for more frequent personal contact between us was required. It is our desire that both your company and the Covernment utilize services to the fullest extent possible in this regard.

has been instructed to restrict his attention to problems

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or potential areas of concern pertaining to those programs for which we have contracts with your company. You are cautioned, as he has been, not to discuss with him other contracting activities you may have with the Agency. However, has been asked to stay alert for new ideas which may be of potential interest to our organization. We expect that you will exercise discretion regarding disclosure of items of proprietary interest to your company. It is our intent to utilize ! aervices in a manner conforming to the highest ethical standards. Your assistance will be greatly appreciated.

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if he has not already, will be contacting you in the mear future to set up a somewhat regular schedule of visits to your company. Please feel free to discuss any technical aspects of our contracting relationship with him so that he may either answer for us or secure a prompt response.

DECLASS REVIEW by NIMA/DOD

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We shall continue, insofar as their workloads permit, to schedule periodic visits by the regular contract monitor assigned from our office to your company. Should you have questions concerning this arrangement with please feel free to call me.

is suthorized to receive classified material through security via registered mail concerning our contracts with you at the following address:

OUTER ENVELOPE:

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Very truly yours,

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